

A-Z ***Driving Academy***

130 Middlesex Road, Tyngsborough, MA 01879

978-866-0194

www.a-zdriving.com

PARENT STUDENT REGISTRATION BOOKLET

Evening, Saturday & Vacation Classes

Certified RMV Instructors

Class Schedules

Tyngsborough Classes

30 hours of Classroom Time

We will do our best to accommodate your schedule.

Combos:

5 - (6-Hour Classes)

10 - (3-Hour Classes)

15 - (2-Hour Classes)

Mix and Match Days, Monday through Friday

Vacation Week Classes

Monday - Friday 10:00 AM - 4:00 PM

Driving Schedule

Monday - Friday 8:00 AM - 8:00 PM

Saturday & Sunday 6:00 AM - 7:00 PM

A-Z **Driving Academy**

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Dear Parent:

Your son/daughter is currently enrolled in the driver education course at A-Z Driving Academy. We will provide organized, competent instruction in the fundamental driving skills, techniques, and knowledge by providing thirty (30) hours of classroom instruction, twelve (12) hours of in-car driving instruction, and six (6) hours of in-car observation in accordance with Massachusetts state law.

Driving is a complex task requiring the mastery of many skills. Your teenage driver needs as much driving experience as possible to learn and develop these basic driving skills. The Commonwealth of Massachusetts requires that the student have at least 40 hours of supervised driving time in addition to the time spent driving with the driving school.

The parent's role should be one of reinforcing skills introduced by the driver education teacher, not introducing new skills. To assist you in supervising your teenage driver, A-Z Driving Academy, LLC will provide you with a list of helpful hints to help make the home practice sessions useful and enjoyable.

If you have any questions or concerns about your teenager's driver education program, please do not hesitate to call us at the school.

Sincerely,

A-Z Driving Academy, LLC

A-Z Driving Academy

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PLEASE HAVE PARENT AND STUDENT SIGN AND RETURN TO A-Z DRIVING ACADEMY

Driver Education Memorandum of Understanding between Parents, Students, & Driving Academy

Student Name: _____ **Enrollment Date:** _____

The driver education tuition of \$599.00 includes the complete cost of the driver education course as prescribed by the Mass RMV (30 hours classroom instruction, 12 hours in car driving instruction, 6 hours of in vehicle observation, and mandatory 2 hour parent class)

Additional Required Fees:

\$20.00 Course Completion Certificate – Ordered from the Mass RMV + any gas surcharges

Per Driving Lesson Gas Surcharge as outlined here if the price of Gas Increases to more than

\$3.00. - \$3.49.9 \$1.50 PER 1 HOUR LESSON

\$3.50. - \$3.99.9 \$2.00 PER 1 HOUR LESSON

\$4.00. - \$4.49.9 \$2.50 PER 1 HOUR LESSON

Optional Fees:

\$100.00 Saturday Road Test Fee – If you choose this option, the Academy will schedule the road test & sponsor the student at our Tyngsboro location for their road test. This fee includes the use of the school vehicle to take the road test. Transportation to and from the Academy is the responsibility of the parent. If you request that we schedule a road test in Tyngsboro for your student, and cancel or not show up there will be a \$25.00 charge for a scheduling/cancellation fee.

\$100.00 Road Test Fee – If you choose this option, the Academy will schedule the road test & sponsor the student at the RMV for their road test. This fee includes the use of the school vehicle to take the road test, and transportation to and from the RMV test site. If you request that we schedule a road test for your student, and then decide to take them to the RMV yourself there will be a \$25.00 charge for the scheduling charge.

Re-Test Fee – If you failed your road test the first time around, we will offer a \$25.00 discount for a second road test.

We make every attempt to work with you and schedule lessons according to your schedule. Lessons are booked on a first come/first booked basis. We realize that sometimes life is unpredictable, but because students are required to do both driving and observation, other students are also counting on them to show up for their appointments. **If the student has an appointment for a driving or observation lesson and needs to cancel, we require a 24-hours notice, OR if the student DOES NOT have their learner's permit with them for their driving lesson, there will be a \$25.00 charge per scheduled driving time. This MUST be paid at the next driving lesson. Our policy is to cancel any other appointments that you have scheduled in advance. Remember Proper Planning Prevents Poor Performancez!**

Students are requested to turn off electronic devices (phones, ipods, etc) both in the classroom and in the car before instruction begins.

Classes are taught in module format with a complete class requirement covering the 17 modules of instruction. It is the student's responsibility to make sure that he/she attends each classroom session or if he/she is unable to attend each session that he/she must be sure to schedule a makeup with the Academy to cover the missed modules. For example, if he/she misses a Monday of a vacation week class, he/she must make the class up on another Monday in a vacation week or a Saturday mode or 3 evening classes to cover the required curriculum. The requirement is curriculum specific not hour specific.

The training of a student driver is not only the responsibility of the driving school. For each hour that the student drives with the Academy, he/she is are required by law to spend 3 hours and 20 minutes driving and practicing with a parent or other licensed driver over 21 years of age who has had a valid license for more than 1 year in the passenger seat next to them.

Each student must complete all requirements, and a parent or guardian must attend the parent class before a Driver Education Certificate will be ordered from the Mass RMV. There are NO EXCEPTIONS to this rule.

Student Signature

Parent Signature



Please cut along dashed line.

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Course Requirements

Learner's Permit is NOT required to start this course!!

Classroom: Cell phones, IPODs, walkmen, etc. are NOT allowed to be used in the classroom or automobile. Students will take notes in class, and we encourage parents see them. Classroom seating will be assigned, and students must pass the final exam (80 % or higher) before scheduling their road test. It is the obligation of the parent/student to disclose any learning disabilities that might assist the school to address individual student needs.

Attendance: Thirty hours of classroom instruction are required. If a student misses a class, he/she will make that class lesson up in subsequent sessions before their Registry Driver Education Certificate can be issued. If a student is habitually tardy, credit for the course may be refused by A-Z Driving Academy.

Driving: Twelve hours of driving time and six hours of observation time is required by the Commonwealth of Massachusetts. State law mandates only one lesson per day. Road lessons are intended to meet the standards to pass the Registry road test and to teach lifelong safe driving techniques. Students need many additional hours of practice with a parent or guardian to become proficient and experienced.

Behavior: If a student is disruptive or causes malicious property damage in the classroom, automobiles, bathrooms, or building, he/she may be asked to leave the school and pay for damages. **No drugs or alcohol use will be tolerated.**

Students must be enrolled in a classroom session before scheduling driving lessons. A-Z Driving Academy reserves the right to determine when a student is ready to start their driving lessons. If a scheduled driving lesson is not canceled a full 24 hours in advance or if a student does NOT have his/her learner's permit, the student will be charged a fee of \$25 per driving hour. All fees must be paid before their next driving lesson.

Abuse of any of the above rules may result in suspension or expulsion with no refunds.

Parent's Guide on Junior Operator License Laws: Help Your Teen Driver Be Safe. Not Sorry.

Know Your Role

Congratulations! Your teen has just obtained his or her Junior Operator's License, which means a little more freedom for both of you. However, responsibility for your teen's safety does not end once you hand over the keys. Now is the time to be the most vigilant to ensure that your teenager obeys driving rules and the restrictions of the Junior Operator License law.

Enforcement of the law and safe driving habits begin at home where you play the biggest role. You can help the RMV and police keep your son or daughter safe behind the wheel.

The Junior Operator License is provisional and gives your teen time to continue his or her training. Set a strong driving example and be clear about what you expect when he/she is in the driver's seat.

Tips to Keep Your Teen Safe

- Insist on seat belts.
- Always practice good driving behavior so that you are a model for your teen driver.
- Forbid use of a cell phone while driving. It's against the law for a Junior Operator to use a cell phone to talk, text, or do anything else while driving (except report an emergency).

Forbid drowsy driving

Create a Contract with your teen driver that explains his or her responsibilities or use the Young Driver

Parent/Guardian Contract on www.massrmv.com.

Enforce the rules you set with your teen. Junior Operator Driving Restrictions

The Passenger Restriction prevents a Junior Operator from carrying passengers under the age of 18 (except for siblings) during the first six months that the driver has his/her license. This restriction was designed to reduce the number of distractions that an inexperienced driver may face while driving.

The Night Restriction prevents a Junior Operator from driving between 12:30 am and 5:00 am, unless accompanied by a parent or guardian. Accident rates for young drivers are higher late at night when they may be drowsy or tend to speed or take more risks because there are fewer cars on the road. This restriction was designed to prevent driving during these dangerous hours.

A first offense of one of these restrictions will result in a 60 day license suspension and a \$100 reinstatement fee.

Mobile Phone Usage by Operators Under 18 Operators under the age of 18 cannot use any mobile electronic device for any reason while operating a motor vehicle. The only exception is for reporting an emergency.

Violation Penalties:

- 1st offense - \$100 fine, 60 - day license suspension, and a required attitudinal retraining course
- 2nd offense - \$250 fine, 180 - day license suspension
- 3rd or subsequent offense - \$500 fine, one - year license suspension

Alcohol and Drugs

Brain science shows that the “judgment” area of the brain is not completely developed until our mid - 20s. Therefore, teens are more vulnerable to the effects of alcohol and other drugs, greatly impairing their ability to drive. Impaired driving can:

- Slow your reflexes
- Distort your vision and judgment
- Increase your reaction time
- Make you feel more confident and take chances you normally wouldn't.
- Teens must stay sober to drive safely. Talk to your teen about the danger of drinking and driving. Chances are they have already either tried or been tempted to try alcohol.
- Teen Fatalities Automobile crashes are the leading cause of death of teenagers.

In 2007 and 2008, 16 and 17 year-old drivers in Massachusetts were responsible for 23 teen deaths, including their own. There is a message in these numbers: Don't let your teen become one of these statistics.

The Cost of Speeding

Speed kills. Few of the young drivers in a crash ever thought it could happen to them. Make your Junior Operator understand, in the strongest terms possible, that speeding and other forms of reckless driving can and often do result in serious, even deadly, consequences.

Let's face it there is also a monetary incentive to obey the law. If your Junior Operator is convicted of a first speeding offense, he or she will face a 90-day license suspension, plus:

- \$50 fine
- \$10 additional fine for each mile in excess of 10 miles per hour over the speed limit
- \$50 surcharge
- \$500 reinstatement fee
- \$75 fee for required attitudinal retraining course
- \$50 for retaking the written and road tests

Let's say your teen is caught driving 70 in a 55 mph zone. The financial penalties equal \$775 for a first time speeding offense. That's money that would be better spent on college, car payments, the family rainy day fund, or anything other than the consequences of disobeying the law.

Seat Belts Save Lives

One of the biggest reasons so many teen drivers and their passengers don't survive crashes is their low seat belt usage. According to the National Highway Traffic Safety Administration (NHTSA), teenage drivers and passengers are among those least likely to wear their seat belts. Parents, remind your teens to buckle up every time they get in a vehicle, whether they are drivers or passengers. Lead by example buckle up every trip, every time day and night.

Additional Resources

For more detailed information on the Junior Operator License Law or Safe Driving Law, or to download Young Driver Parent/Guardian Contracts, sample driving logs, and other forms, please visit the RMV website at www.massrmv.com, and click on Teens and Parents. Here, you will also find an easy to read document titled FAQs About Learner's Permits & Junior Operator Licenses.

You can also obtain a copy by calling the RMV at 857-368-8000.

All amendments to the Junior Operator License law are posted on the RMV website. Please check the website frequently for updates.

This guide was obtained from: <https://www.mass.gov/info-details/junior-operator-license-jol-requirements>

A-Z Driving Academy Class Curriculum

Module 1 - Introduction to Driver's Education

Upon completion of this module, the students should be able to:

- Explain the structure of the driver's education program and their responsibilities for successful completion.
- List the basic driving fundamentals.
- Define the Massachusetts license classes and restrictions.
- Outline the procedure for obtaining a license.

Module 2 - Signs Signals and Road Markings

Upon completion of this module, the students should be able to:

- Recognize the common roadway signs and explain each sign's purpose.
- Identify how a driver must respond to different signals.
- Explain the purpose of the roadway markings and how a safe driver adheres to the markings.

Module 3 - Understanding the Vehicle and Its Controls

Upon completion of this module, the students should be able to:

- Locate and label basic vehicle controls.
- Explain the importance of communication devices and its affect on driving .
- Create pre-driving procedure checklist.
- Define the two types of transmissions.

Module 4 - Basic Driving Skills

Upon completion of this module, the student should be able to:

- Identify the initial steps a driver always takes as they prepare to drive.
- Demonstrate effective methods of holding a steering wheel, turning the steering wheel, and steering in reverse .
- Describe how to use the various mirrors while driving and how they assist in navigation.
- List the steps drivers must follow when preparing to turn or change lanes.
- Explain how to control your vehicle using acceleration, deceleration and braking.

Module 5 - Rules of the Road

Upon completion of this module, the students should be able to:

- Identify the different types of speed limits and how they relate to the basic speed laws.
- Explain what rotaries and roundabouts are and describe how to drive in single lane rotaries, multiple lane rotaries and roundabouts and how to pass in these situations.
- Define right of way and the right of way rules for all users of the road including vehicles, pedestrians, motorcyclists and bicyclists.
- Provide examples of how to judge time and distance and how this relates to negotiating intersections and passing.

Module 9 - Different Driving Environments

Upon completion of this module, the students should be able to:

- Describe how to manage visibility, time and space in urban, rural, and highway driving.
- List the steps to follow when changing lanes.
- Explain how to behave when being passed and what to do when passing and being passed.
- Identify the special situations drivers face when driving on a highway and how to enter and exit a highway.

Module 10 - Driving in All Weather Conditions

Upon completion of this module, the students should be able to:

- Identify five weather conditions that affect driving.
- Describe how to drive safely when light is low and when there is glare from the sun.
- List the steps you should follow to manage visibility, time, and space in rain and snow.
- Explain how to anticipate and prevent skids and hydroplaning.

Module 11 - Mental and Physical Effects on Driving

Upon completion of this module, the students should be able to:

- List the ways emotions affect your driving.
- Explain the relationship between vision and ability to drive.
- Describe how fatigue, and long term or short term illnesses affect your driving skills.
- Identify four driving distractions and how they affect your driving ability.

Module 12 - The Dangers of Alcohol, Drugs & Driving: PART I

Upon completion of this module, the students should be able to:

- Describe the physical effects of alcohol and drugs.
- Explain the impact of alcohol and drugs on driving skills.
- Identify the myths and facts of alcohol and drugs.
- List the individual's responsibilities regarding drinking.

Module 13 - The Dangers of Alcohol, Drugs & Driving: PART II

Upon completion of this module, the students should be able to:

- State the Massachusetts laws related to blood alcohol level, implied consent, and ignition interlock device.
- Explain the drunk driving penalties in Massachusetts and the consequences to driving privileges.
- Describe what will happen when a driver is stopped for alleged driving under the influence.
- Identify the types of drugs that affect driving ability and how they affect driving ability.

Module 14 - Consequences of Unsafe Driving and Poor Decision Making

Upon completion of this module, the students should be able to:

- Identify examples of bad decisions effecting driving caused by social pressures.
- Explain what happens in a crash and the physical and emotional impact.
- Describe how driving records, suspensions, and lifetime look back influence your operator's insurance cost.
- Provide examples of which type of drivers are most at risk for crashes.

Module 15 - Handling Emergencies and Breakdowns; Final Review

Upon completion of this module, the students should be able to:

- Identify examples of bad decisions effecting driving caused by social pressures.
- Explain what happens in a crash and the physical and emotional impact.
- Describe how driving records, suspensions, and lifetime look back influence your operator's insurance cost.
- Provide examples of which type of drivers are most at risk for crashes.

Module 16 - Parent/Guardian Curriculum

- 1 - Intro to Driver Education
- 2 - Signs, Signals & Roadway Markings
- 3 - Understanding the Vehicle & Its Controls
- 4 - Basic Driving Skills
- 5 - Rules of the Road
- 6 - Making Safe Driving Decisions
- 7 - Sharing the Road
- 8 - How Natural Laws Effect Driving
- 9 - Different Driving Environments
- 10 - Driving in All Weather Conditions
- 11 - Mental & Physical Effects on Driving
- 12 - Dangers of Alcohol, Drugs & Driving Part 1
- 13 - Dangers of Alcohol, Drugs & Driving Part 2
- 14 - Consequences of Unsafe Driving & Poor Decision Making
- 15 - Handling Emergencies & Breakdowns
- 16 - Parent/Guardian Curriculum
- 17 - Final Exam

Module 17 - Final Exam



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**FACTS THAT PARENTS NEED TO KNOW ABOUT YOUR CHILD'S DRIVING PRIVILEGES
and THE JUNIOR OPERATOR LAW**

The law has several requirements and restrictions that significantly affect the operation of a motor vehicle by a person who has a Junior Operator's License (JOL). The basic purpose of the law is to provide new drivers supervised opportunities in which to develop good driving skills while keeping those drivers free of possible distractions caused by friends under the age of 18 who are present while the drivers are behind the wheel.

A newly licensed driver under 18 years old receives a "Junior Operator's License" or JOL. With this type of license there are certain restrictions which must be adhered to by the newly licensed driver:

1- While they are driving, they shall not have any occupants in the car that are under the age of 18 (with the exception of an immediate family member) for the first 6 months after receiving their JOL unless they are accompanied by a licensed driver over the age of 21 with a valid license to drive who has had his/her license for a minimum of 1 year occupying the passenger seat next to the driver. (This passenger restriction is in effect for the first six months after receiving the JOL or until the driver reaches the age of 18, whichever occurs first). Violations of this law will result in a license suspension.

2- They can not operate a vehicle between the hours of 12:30 AM and 5:00 AM (**12:00 AM and 5:00 AM with Learner's Permit**) unless they are accompanied by a parent or guardian. If the driver is found in violation of this law, he/she will be charged with operating a motor vehicle without being licensed; this is a criminal violation.

3- **Holders of a Learner's Permit MUST be accompanied** by a licensed driver over the age of 21 with a valid license to drive and who has had his/her license for a minimum of 1 year occupying the passenger seat next to the driver.



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Parent 2-Hour Driver Education Class

Current driver education curriculum requires a parent or guardian to take a two-hour driver's education class during their teenager's driver education training, and 40 hours of parent-supervised driving.

In this special two-hour course, parents will learn about the junior operator's law and their role in supporting the law; how to teach their child to drive safely; what skills their child needs to master to pass the road test; and how to identify family member driving behaviors which may negatively influence a new driver.

A-Z Driving Academy will hold these classes monthly. They will meet from 6:00 PM – 8:00 PM the first Thursday of every month. We require that you pre-register either by phone or thru our website – <https://www.a-zdriving.com/index.php/teen-program>

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Here's some advice on how to teach a teenager driving at home.

Perhaps few 'passages' in a child's life cause more anxiety for his or her parents than the first time behind the wheel of the family car. Visions of fender benders, traffic tickets, property damage, and inflated insurance rates often dance in the heads of concerned parents while the teen dreams of taking all 14 of her closest friends to the mall by herself. Other parents endure the spectacle of their teenage son trying to restore a 35-year old collection of rusted bolts and a possible door into his first car. Whenever a teenager begins the driving education process, you can be assured that anxieties will abound, but it doesn't have to be that way for either the student or the teacher.

Many high schools and commercial driving schools now offer driver education classes which can take much of the pressure off parents and put it onto trained personnel. Students are taught the laws surrounding driving, through actual vehicle time.

Helpful Hints for Home Practice Sessions

Before Practice Sessions

- Schedule short, frequent lessons during daylight hours until you feel confident the teen can drive at night.
- Choose one driving skill to review and practice each session. If possible, practice the most recent skill the new driver has learned in the driver education course.
- Use the In-Car Checklist provided by the driving academy to find out the proper maneuvers for the driving skill.
- Review the procedures and discuss them with the new teen driver.
- Review safety practices and rules for driving sessions (e.g., wear safety belts; lock doors; converse only about driving issues).
- Find a large, open parking lot for the first few sessions. Once you feel confident that the new teen driver is ready, find a quiet residential area for the sessions.

During Practice Sessions

- Fasten your safety belts and lock the doors.
- Have the driver adjust the seat and mirrors.
- Sit in a position that allows you to place your hand on the steering wheel or foot on the brake quickly if necessary.
- Have the driver drive at low speed during the first few sessions.
- Confine the conversation to driving maneuvers and techniques. Remember that the purpose of on-the-road experience is to practice driving and safety skills.
- Give directions quietly, clearly and well in advance of the situation. Give "where-what" commands (e.g., "At the next corner turn left.")
- Provide enough time for the new driver to perform each maneuver.
- Have the new driver practice the IPDE Process aloud [e.g., "I see a parked car (identify) and I think it might pull out (predict). I think I'll slow down" (decide, execute)].
- Try to be calm, patient, and relaxed to instill confidence. Speak in a relaxed manner.

Parent-Teen Driving Contract

This Contract establishes clear guidelines and expectations for both the Parent and the new teen driver after getting the driver's license.

Date: _____

I, _____, being a new driver understand that driving is not my right but my privilege. I also agree to the following:

- I have taken a driver education course and have a clear understanding of the Massachusetts Junior Operator Law.
- This law prohibits me from driving with anyone in my car that is under the age of 18 unless they are one of my siblings (unless accompanied by a licensed driver over the age of 21 that has held a valid license for at least 1 year sitting in the passenger seat beside me) for the first six months after receiving my license or until my 18th birthday whichever comes first.
- The law also prohibits me from driving between the hours of Midnight and 5:00 AM unless accompanied by a parent or guardian.
- I also realize that a violation of this law can cause me to lose my license to drive for a term of 30 days for the first offense, 60 days for the second offense, and 90 days for the third or subsequent offenses as well as having to pay a reinstatement fee for each offense.
- I agree to return whatever vehicle I am driving with at least as much gas as was in the tank when I took the vehicle.
- I agree to check or have checked the fluids upon fueling the vehicle.
- I agree to keep both the interior and exterior of the vehicle clean.
- I also agree to notify my parent or the vehicle owner of any of the following situations:
 - reporting lit gauges, lights, or any other warning sign of unusual performance.
- I also understand that my driving is an added expense to the family and agree to pay \$_____ each month / week for additional costs incurred by my family for the cost of insurance, registration, and vehicle maintenance.
- I agree to comply with the following additional rules and regulations:
 - Safety belts will be worn by everyone in my vehicle at all times.
 - I will not drink and drive or allow any alcohol or drugs in my vehicle at any time.
 - I will drive only with the permission and knowledge of my parent(s)/guardian.
 - I will keep my parents informed as to where I am going and when I am expected to return.
 - I agree to adhere to any curfew regulations as imposed by my parent(s)/guardian.
 - Other: _____
 - _____
 - _____
 - _____
 - I understand that I could lose my driving privileges if I don't comply with these or other family regulations.

Driver's Signature: _____

I, _____, give my permission for my son/daughter _____ to drive a family vehicle with the understanding that the above regulations, responsibilities, and payments as outlined are consistently and promptly made.

Parent/Guardian's Signatures: _____

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The Student Driver Bill of Rights

1. Each student has the right to a competent certified instructor who is knowledgeable about the curriculum and traffic safety issues.
2. Each student has the right to be taught the entire 30 hours of classroom instruction in an informative, interesting, and challenging manner.
3. Each student has the right to experience the full 18 hours of driving instruction and observation as required in the curriculum as prescribed by the Massachusetts Registry of Motor Vehicles.
4. Each student has the right to be treated in a courteous, civil, and respectful manner.
5. Each student has the right to attend class in a clean, secure, fully equipped classroom that meets the local fire and building codes, and the requirements of the Massachusetts Registry of Motor Vehicles.
6. Each student has the right to perform his/her in-vehicle road lessons in a vehicle that is clean, safe, and fully functional.
7. Each student has the right to see the school and instructor licenses as required by Massachusetts state law.
8. Each parent has the right to observe any class session in which their child is included. (The parent should not intervene or interfere while the class is in session).
9. The parent/student should have the right to have the driver education program—including both the 30 hours of classroom and 12 hours of driving and 6 hours observation as required by Massachusetts Registry of Motor Vehicles completed within 24 weeks of the first day of class attended. It is the responsibility of the student to schedule lessons in a manner consistent with completing this requirement. A-Z Driving Academy makes every attempt to be flexible in the scheduling of appointments. They are booked on a first come/first served basis.

A Code of Responsibilities for Driver Education Students

1. Each student has the responsibility to arrive prepared and on time for every class without such distractions as cell phones, pagers, radios, etc. that may interfere with instruction. It is requested that all such items be turned off while the class is in session so as to not interfere with the quality of the education to others.
 - a. If the student has such items in class and they interfere, the student will be requested to shut the item off.
 - b. Students are not allowed to use cell phones or pagers while on a driving lesson and will be asked prior to the start of the lesson to turn off the cell phone or pager as to not distract them from their task at hand.
2. Each student has the responsibility to be attentive and actively participate in every class.
3. Each parent and student has the responsibility to refrain from seeking a driver education completion certificate without first completing the required course work.
4. Each student has the responsibility to treat the instructor and all others in the class with courtesy and respect.
5. Each student has the responsibility to respect the property of the driving school.
6. Each student has the responsibility to drive safely and in accordance with all laws, regulations, and directions from the instructor.
7. Each parent has the responsibility to refrain from interfering with the instruction—classroom or driving—while the class is in session.
8. Each parent has the responsibility to take an active role in their teen's driver education by monitoring all progress, communicating with the driving school and/or instructor, and practicing with their student driver if he/she has a learner's permit.
9. Each parent and student has the responsibility to attempt to alert the owner or manager of the driving school with problems or complaints before contacting an outside agency.
10. Each student has the responsibility to promptly pay the driving school for the driver education class in accordance with the procedures in place at the school.

This statement of the Rights and Responsibilities for Driver Education students, parents, schools, and instructors is to be presented to each student/parent on enrollment in the course. The student and responsible parent, where applicable, should read and sign in the appropriate places. The school representative should also sign. The parent/student should receive a copy when they sign it.



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DRIVER EDUCATION CLASS & ROAD LESSON CANCELLATION POLICY

For evening classes – If school at the Tyngsborough Public School System is cancelled or has early release then ALL Driver Education Classes & Road Lessons will be cancelled for that day.

For Saturday & Vacation classes - A determination will be made by 7:00 AM as to whether classes will be cancelled for the day. Please call our voice mail (978-866-0194) for information.

ROAD TEST CANCELLATION POLICY

Road tests will be cancelled and you won't be charged if:

- A) The Public School System where the road test is scheduled has “No School” due to inclement weather.
- B) The Governor declares a “State of Emergency in the community where the road is scheduled.
- C) The RMV Examiner determines that the road conditions are not safe.

CALL the Registry of Motor Vehicles to check at:

800-858-3926 (for area codes 339/617/781/857)

or **800-858-3926** from all other MA area codes

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RATES

Driver Education Program Includes 30 Hours of Classroom Training, 12 Hours In-Car BTW, 6 hours of OBS Training, 2-Hour Parent Class	\$ 599.00
Additional Private Driving Lessons 60 minutes each	\$45
3 Lessons	\$135.00
6 Lessons	\$260.00
8 Lessons	\$345.00
15 Minute Private Lesson Prior to Road Test	\$ 20.00
Driver Education Certificate, (Due at completion of entire course)	\$ 30.00

License Road Test As an additional service, license road tests are available Saturdays thru A-Z Driving Academy using our vehicle and licensed instructors.	\$100.00
Cancelled Road Lessons There will be a \$25 charge for no-show or cancellation without a 24-hour notice. Note: Student must have their permit on hand for every lesson.	\$25.00
NOTE: There will be a \$25.00 Charge for any returned checks	
NOTE: If gas prices escalate we may be forced to add a surcharge to our driving lessons.	
Registry of Motor Vehicles Charges These fees are paid to the Registry of Motor Vehicles at the time the learner's permit and driver's licenses are obtained.	
Learner's Permit	\$30
License Application & Road Test Fee	\$35
5 Year Picture License	\$50
<i>Fees subject to RMV fees.</i>	
Commercial Road Lessons (18 years of age and over)	
One hour of driving lessons	\$54.00
Six hours of driving lessons	\$314.00
Twelve hours of driving lessons	\$633.00